

## Public Document Pack



# Rutland County Council

Catmose Oakham Rutland LE15 6HP.

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**COPIES OF AGENDAS / NOTES / PARISH BRIEFING PAPERS AND OTHER RELEVANT PARISH INFORMATION ARE AVAILABLE ON THE RUTLAND COUNTY COUNCIL WEBSITE – [www.rutland.gov.uk](http://www.rutland.gov.uk)**

Notes of a Meeting of the **PARISH COUNCIL FORUM** held on **Monday 18 July 2016** at **7.00pm** in the Council Chamber, Catmose, Oakham

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**Mr Kenneth Bool – Chairman of the Council (in the Chair)**

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SPEAKERS:	Mrs Jennifer Fenelon	Chairman, Healthwatch Rutland
	Ms Sarah Iveson	General Manager, Healthwatch Rutland
	Mr Miles Williamson Noble	Volunteer, Healthwatch Rutland
	Ms Alison Fleming	Community Resilience Officer, Leicester, Leicestershire & Rutland Resilience Partnership
	Mr Andrew Murr	Resilience Officer, Leicester, Leicestershire & Rutland Resilience Partnership
	Mr Brett Culpin	Community Infrastructure and Planning Obligations Manager, Rutland County Council
	Mr Roger Ranson	Planning Policy Manager, Rutland County Council
	Mr Jake Atkinson	Chief Officer, Leicestershire & Rutland Association of Local Councils
CLERK TO THE FORUM:	Miss Marcelle Gamston	Corporate Support Officer
APOLOGIES FOR ABSENCE:	Mrs S Saunders	Barrowden Parish Council
	Mrs M Towl	Burley Parish Meeting
	Dr J Higgins	Langham Parish Council
	Mrs J Unna	Lyddington Parish Council
	Mrs R Kelly	Tinwell Parish Meeting

There were 36 County and Parish representatives attending the meeting. A list of representatives who signed the attendance sheet is attached.

**1) WELCOME AND INTRODUCTION BY THE CHAIRMAN OF THE COUNCIL**

The Chairman welcomed all parish representatives to the Parish Council Forum, advising that an information paper on grass cutting for had been distributed on the tables.

The Chairman informed the Forum that Colin Hagger of Exton and Horn Parish Council and the Parish Council Working Group had passed away on 7 July 2016, following surgery; and that Derek Lanning, former Chairman of Barrowden Parish Council had recently passed away.

**2) APOLOGIES FOR ABSENCE**

Miss Gamston read the apologies.

**3) NOTES OF LAST MEETING**

The Notes of the Parish Council Forum held on 18 April 2016 were confirmed by parish representatives and signed by the Chairman.

**4) MATTERS ARISING FROM THE NOTES OF THE LAST MEETING**

The list of key contacts at the Council had been updated and distributed.

**5) "TALKBACK"**

No discussion took place under this item.

**6) HEALTHWATCH RUTLAND – Jennifer Fenelon, Chairman; Sarah Iveson, General Manager and Miles Williamson Noble, Volunteer**

A presentation was received on Healthwatch Rutland.

Key areas highlighted included:

- i) That Healthwatch Rutland was a statutory body set up under the 2012 Care Act. The aim of Healthwatch Rutland was to make sure the views of the public on all aspects of health and social care services were heard; listening to concerns and ensuring that the decision makers in the relevant service providers were aware of the concerns.
- ii) That Healthwatch Rutland was comprised of a Board (6 Members). 2 members of staff and 34 volunteers.
- iii) That every Unitary Authority and Council had a Healthwatch.
- iv) That task groups worked on high priority projects with a view to improving services. Current projects included: Better Care Together, Mental Health (Youth and Adult) and Ambulance Services.
- v) That healthwatch Rutland would be emailing clerks to seek an invite to meetings to further discuss Healthwatch and opportunities for getting involved.

The following points were noted:

- i. That the work undertaken regarding Youth Mental Health had been successful with a lot of information on what was required by given by young people and schools. Funding was available for this project and Healthwatch Rutland was pushing to spend this through September to get into schools quickly.
- ii. That Rutland Memorial Hospital (RMH) fell within the remit of Healthwatch Rutland. The Forum was informed that there was a project being undertaken across Leicestershire, Leicester City and Rutland looking at hospitals and community services, including RMH. A public consultation was to be undertaken in 2017.
- iii. That there was evidence of a slight improvement in ambulance response times. Work was ongoing to alleviate the knock on effects of problems such as ambulances being held up at Accident and Emergency.
- iv. That the Ambulance Service had a map showing the location of defibrillators.

The Chairman thanked Mrs Fenelon, Ms Iveson and Mr Williamson Noble for their presentation.

**7) LOCAL RESILIENCE PARTNERSHIP** – Alison Fleming, Community Resilience Officer and Andrew Murr, Resilience Officer, Leicester, Leicestershire and Rutland Resilience (LLR) Partnership

[www.llrprepared.org.uk](http://www.llrprepared.org.uk)

A presentation was received

Key areas highlighted included:

- i) That the LLR Partnership had launched “Aware and Prepared”; looking at local capability to respond in an emergency. Toolkits and advice were available on the website.
- ii) The Strategic National Framework on Community Resilience defined Community Resilience as “communities and individuals harnessing local resources and expertise to help themselves in an emergency, in a way that complements the response of the emergency services”. Acknowledged that emergency services could become over stretched and have to prioritise those most at risk.
- iii) That there was an opportunity to build community resilience to create a better platform for response, for example, information sharing between local communities and the LLR Partnership; suitable venues in areas and recruiting volunteers.
- iv) The LLR Partnership hoped to encourage communities, ideally through parish councils, to develop their own community response plans. The Partnership was able to support communities through the process of putting a plan together and testing it.

The following points were noted:

- i. That all plans were on cloud storage and could be accessed by all multi-agency partners (LLR Prepared and RCC plans).
- ii. The LLR Partnership was looking to promote resilience plans for all parishes, including parish meetings, however there was not an expectation that that they would have a plan.
- iii. To avoid issues with data protection it was advised that communities should confirm that people were willing to have their details shared and not hold details of vulnerable people, etc. on databases. The LLR Partnership would be able to offer advice.

The Chairman thanked Ms Fleming and Mr Murr for their presentation.

**8) COMMUNITY INFRASTRUCTURE LEVY/SECTION 106** – Brett Culpin, Community Infrastructure and Planning Obligations Manager, Rutland County Council (RCC)

Mr Culpin gave a presentation on Infrastructure Planning.

Key areas highlighted included:

- i) The Community Infrastructure Levy had been implemented.
- ii) Infrastructure included RCC investment in: Lifelong learning, Recreation, highways, culture, waste management, economic development and tourism promotion and affordable housing. It also covered investment by RCC working in partnership with other infrastructure providers.
- iii) To identify and prioritise the need for infrastructure investment RCC needed to know where existing infrastructure capability was under greatest pressure; what infrastructure investment would best secure developer commitment to delivering the growth and what were the remaining funding gaps in areas of greatest need. External infrastructure providers, Parish Councils and stakeholders were critical in this.
- iv) The Council was preparing two documents to support a review of the Rutland Local Plan (LPR) to cover the period 2016-2036: the Infrastructure Delivery Plan which would allow the potential infrastructure funding gap to be assessed; and the Whole Plan Viability Assessment which would help to clarify the scope for plugging the infrastructure funding gap.
- v) Council policy on s106 agreements had been scaled back through the implementation of the Community Infrastructure Levy (CIL) and continued to be scaled back in line with government policy. Through s106 agreements RCC prioritised securing Affordable Housing on or off-site depending on site size.
- vi) That Government policy now required no Affordable Housing contributions on small sites.
- vii) RCC has received significant levels of s106 funding. Some of which had yet to be spent. There are firm commitments to future funding from developments that had started. There was less certainty about funding from developments that had not yet started.

- viii) The Council published on its website quarterly reports on progress in securing s106 agreements. This informed on current balances held and the overall expenditure of developer contributions.
- ix) CIL was implemented on 1<sup>st</sup> March 2016 and was applied to residential developments at £100/m<sup>2</sup>.
- x) Key exemptions were Sheltered Housing and Extra Care Housing which attracted a nil rate of CIL.
- xi) Other than residential only large scale food stores, retail and distribution warehouses were subject to CIL.
- xii) RCC would be publishing an annual report on CIL similar to the s106 monitoring, showing CIL receipts and expenditure.
- xiii) CIL could only be used for infrastructure described in a published list under Regulation 123 of the CIL regulations. RCC's prioritised list was drawn up in 2014 and was due to reviewed through the Local Plan and Neighbourhood Plan process.

Further information showing the Community Infrastructure Levy (CIL) Charging Schedule and the supporting material was available on the Council's website: [http://www.rutland.gov.uk/local\\_plan/developer\\_contributions/community\\_infrastructure\\_levy.aspx](http://www.rutland.gov.uk/local_plan/developer_contributions/community_infrastructure_levy.aspx)

For Section 106 monitoring information and the supporting material at: [http://www.rutland.gov.uk/local\\_plan/developer\\_contributions/monitoring\\_of\\_s106\\_agreements.aspx](http://www.rutland.gov.uk/local_plan/developer_contributions/monitoring_of_s106_agreements.aspx)

Email/Phone [bculpin@rutland.gov.uk](mailto:bculpin@rutland.gov.uk) or Tel. 01572 758251

The following points were noted:

- i. It is possible to look at environmental infrastructure spend if this requirement is identified in the CIL Regulation 123 list of priorities. It may also be possible to include maintaining or compensating for the bio diversity of a site through a legal agreement or conditions attached to planning permission.
- ii. That CIL only applied to buildings people occupy. The scope for developer contributions through s106 agreements is being scaled back by Government legislation.

The Chairman thanked Mr Culpin for his presentation.

**9) LOCAL PLAN** – Roger Ranson, Planning Policy Manager, Rutland County Council

Mr Ranson gave a presentation on the Local Plan.

Key areas highlighted included:

- i. The Local Plan review would set out a vision and related strategic objectives for Rutland to cover the next 20 years; create a structure of certainty to guide investment and development decisions; establish the right amount of, and the right locations for, growth to meet future needs; and offer opportunities to involve and engage the public, stakeholders and Parish Councils.

- ii. RCC needed to prepare a new Local Plan for the following reasons:
  - It was a Government imperative to prepare a Single Local Plan for Unitary and District Councils.
  - To look forward to 2036 to provide for the additional new housing, employment and other development required.
  - There was a need to review/update the Core Strategy and Site Allocations particularly as the Core Strategy had been prepared prior to the National Planning Policy Framework.
  - The Local Plan had to meet the Duty to Co-operate with neighbouring authorities.
  - There was an increased emphasis on deliverability and viability.
- iii. In preparing the new Local Plan RCC would ensure consistency with national planning policies; be engaging with the public: initial work had been undertaken to scope out the plan and undertake an Issues and Options consultation; and consider evidence based on objectively assessed need taking account of the Duty to Co-operate with neighbouring authorities and other public bodies and agencies.
- iv. Progress to date included:
  - Consultation on Vision and Strategic Objectives.
  - Consultation on settlement hierarchy, spatial strategy and potential directions of growth for Oakham and Uppingham.
  - Housing requirements based on Objectively Assessed Need.
  - Evidence to update employment land and retail needs.
  - Call for Sites undertaken and details of sites promoted by landowners/developer interests published.
- v. RCC would be responding to matters arising from the Issues and Options consultation; undertaking an initial assessment of sites; undertaking a joint study with South Kesteven District Council of additional elements of the evidence base; commissioning work on whole plan viability; undertaking a peer review of the Local Plan; and reviewing the Local Plan timetable still aiming for adoption by the end of 2017.
- vi. Neighbourhood Plans needed to conform with the statutory developments plans but could propose more development than the Local Plan but not less than.
- vii. The Council had a duty to provide advice and guidance with Neighbourhood Plan preparation and to adopt them.

Mr Ranson introduced Colin Dunigan, Planning Officer, whose role was to give advice and support on Neighbourhood Plans.

The following points were noted:

- i. The Council was in the process of reviewing its sustainability assessment which needed to consider employment and the economy.
- ii. That Neighbourhood Plans could be of benefit to smaller communities as Plans could be made specific. Plans did not have to be wide ranging.
- iii. In response to a question on how many of the 3,600 new houses quoted in the revised Local Plan would be affordable housing, including sites with planning permission given the Forum was advised that current RCC policy stated 30%.

- iv. That the Local Plan needed to conform to the National Planning Policy Framework otherwise the Secretary of State was unlikely to support the Local Plan.

The Chairman thanked Mr Ranson for his presentation.

**10) UPDATE FROM THE LEICESTERSHIRE & RUTLAND ASSOCIATION OF LOCAL COUNCILS (LRALC) – Jake Atkinson, Chief Officer**

Mr Atkinson gave a presentation entitled 'Current Sector Issues and Update'.

Key areas highlighted included:

- i. National:
  - Tenth edition of 'Charles Arnold Baker' – Clerks should have copy of this legal reference book. 25% discount available to LRALC members.
  - National pay award agreed for clerks and staff, backdated to April. If in Terms and Conditions.
  - 2<sup>nd</sup> Annual Data Sets published on 1<sup>st</sup> July (Transparency Code).
  - Transparency Fund 2016-17 and Department for Communities and Local Government compliance checks. The Forum was reminded that there was a 3-year fund and a new national guide had been issued by the National Association of Local Councils.
  - New versions of "Good Councillors Guide" and "Being a Good Employer" were available.
- ii. Local:
  - New LRALC briefing on the role of Chairman.
  - New training courses. Members encouraged to put forward any ideas.
  - LRALC Strategic Plan 2016-19 and Member Survey.
  - Members were reminded that the Leicestershire County Council parish website server would shut down on 31<sup>st</sup> August.

The following points were noted:

- i. That if applying for funding from the Transparency Fund for support and/or training needs a case would need to be made on the application. LRALC would be able to offer assistance with this. Contact details: [admin@leicestershireandrutlandalc.gov.uk](mailto:admin@leicestershireandrutlandalc.gov.uk) Tel: 0116 235 3800
- ii. Employees earning in excess of £10,000 per annum had to be auto-enrolled in a pension scheme, as stated in law. If an employee did not wish to belong to the pension scheme it was their responsibility to opt-out. LRALC could offer assistance on pension schemes.

The Chairman thanked Mr Atkinson for his presentation.

**11) PARISH BRIEFING PAPER**

The Parish Briefing Paper for 18 July 2016 was circulated at the meeting.

The Chairman informed the Forum that he hoped that as RCC's representative on the Combined Fire Authority he would be able to arrange for the Fire Service to give a presentation and overview at the next meeting.

## 12) ANY OTHER BUSINESS

### Letter to Sir Alan Duncan MP

The Chairman undertook, on behalf of the Forum, to write to Sir Alan to congratulate him on his recent appointment as Minister of State at the Foreign and Commonwealth Office.

### Rutland County Council Conservation Officer

Roger Ranson, Planning Policy Manager, Rutland County Council advised that this was currently a shared service with South Kesteven District Council. Ian Wright was supporting Rutland for one day a week and could be contacted through Development Control.

## 13) DATES OF FUTURE MEETINGS

Wednesday 12 October 2016

Monday 30 January 2017

Wednesday 5 April 2017

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**The Chairman declared the meeting closed at 9.11 pm**

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**PARISH COUNCIL FORUM**  
**Monday 18 July 2016, 7.00PM**

**ATTENDANCE LIST**

<b>NAME</b>	<b>REPRESENTING</b>
Mr Kenneth Bool	Chairman
Mr Duncan Ball	Barrow Parish Meeting
Mr Gordon Brown	Barrowden Parish Council
Mr Richard Littlejohns	Barrowden Parish Council
Mr Mark Wood	Bisbrooke Parish Meeting
Mr Jim Atack	Braunston Parish Council
Mr Chris Bichard	Braunston Parish Council
Mr Cliff Bacon	Clipsham Parish Meeting
Mrs Joan Edwards	Cottesmore Parish Council
Mr R Hyde	Cottesmore Parish Council
Mr John Meara	Cottesmore Parish Council
Mrs Janice Patient	Cottesmore Parish Council
Mr Norman Milne	Edith Weston Parish Council
Mr Derek Palmer	Exton and Horn Parish Council
Mr John Pitts	Exton and Horn Parish Council
Mr Ken Edwards	Greetham Parish Council
Mr Andrew Stewart	Market Overton Parish Council
Mr Lawrence Webster	Market Overton Parish Council
Mr Martin Whitfield	Morcott Parish Council
Mr Christopher Renner	Normanton Parish Meeting
Mr Nick Begy	Rutland County Council (Greetham Ward)
Mr Terry King	Rutland County Council (Exton Ward)
Mr Tony Mathias	Rutland County Council (Oakham SE Ward)
Miss Gale Waller	Rutland County Council (Normanton Ward)
Mr Adrian Gombault	Ryhall and Belmesthorpe Parish Council
Mr John Chapman	South Luffenham Parish Council
Mrs Carolyn Welch	South Luffenham Parish Council
Mr Ian Munro	Stoke Dry Parish Meeting
Mr Richard Foster	Stretton Parish Council
Mr Gideon Visser	Stretton Parish Council
Mr Anthony Redmayne	Thorpe By Water Parish Meeting
Mr Michael Clatworthy	Tickencote Parish Meeting
Dr Martin Barker	Tinwell Parish Meeting
Mr Ron Simpson	Uppingham Town Council
Mr Robin Church	Whitwell Parish Meeting
Mr Tony Godwin	Whitwell Parish Meeting

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**Healthwatch Rutland**  
Jennifer Fenelon - Chair  
Sarah Iveson - General Manager  
Miles Williamson-Noble - Volunteer

## Who we are

Healthwatch Rutland is the statutory body responsible for listening to the voice of the people of Rutland on all aspects of health and social care. Our aim is to make sure the views of the public on these crucial services are heard. We listen to their concerns and ensure that the decision makers in the relevant service providers hear their voice.

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**You speak, we listen, we act**



## Who we are

- The Board
- The Staff
- Volunteers

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You speak, we listen, we act



# Current Projects (Task Groups)

Our task groups are working on high priority projects with a view to improving services

Better Care Together

Youth Mental Health

Adult Mental Health

Ambulance Services

Transfer of Care (proposed project)

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# East Midlands Ambulance Service Rutland Listening Event

22<sup>nd</sup> July 2016

10am - 1pm

Voluntary Action Rutland

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Book a place by contacting:  
[Info@healthwatchrutland.co.uk](mailto:Info@healthwatchrutland.co.uk)

Or

01572 720381



## Other Issues (Listen and Watch Groups)

We listen to issues raised on a broad range of subjects and ensure that the public voice is heard on these issues too.

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The Military

Primary Care (GPs)

Care Homes, Community and Social Care Services

Dental Health Services

Pharmacy Services

Services for Older People

Services for People with Learning Disabilities

Services for People with Physical Disabilities

Maternity and Neonates

Planned and Elective Care

Urgent Care

Services for Carers

End of Life





# Getting Involved

Become a member and receive a monthly newsletter and other useful information



Volunteer and get involved in issues that matter to you.



# Contact Us

Healthwatch Rutland  
Land's End Way,  
Oakham,  
Rutland,  
LE15 6RB

Telephone: 01572 720381

Email:

[info@healthwatchrutland.co.uk](mailto:info@healthwatchrutland.co.uk)

Website:

[www.healthwatchrutland.co.uk](http://www.healthwatchrutland.co.uk)



# RUTLAND PARISH COUNCIL FORUM 18<sup>TH</sup> JULY 2016



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**WHY WE SHOULD BE PREPARED  
(OR ... JUST BECAUSE IT HASN'T HAPPENED  
YET DOESN'T MEAN IT ISN'T GOING TO!)**

**ANDREW MURR  
ALISON FLEMING**

Minute Annex

# Civil Contingencies Act 2004



## Seven Duties for Category 1 Responders:

- Co-operation
- Information Sharing
- Risk Assessments
- Emergency Planning
- Business Continuity Management
- Communicating with the Public
- Advice to Businesses and Voluntary Sector

**National – COBR**

**Regional – DCLG (RED)**

**Local Resilience Forum – LLR Prepared**

Framework Plans, Multi Agency Plans

**Rutland County Council**

Major Incident Plans, Flood Plans, Site Specific Plans,  
Emergency Centre Plans, Business Continuity Plans.

**Rutland Parish Councils**

Community Response Plans

# Lessons from Lancaster



## Storm Desmond power cuts

10.45 pm Saturday 5<sup>th</sup> December

- ≈ 61,000 properties
- More than 100,000 people
- 75 large diesel generators brought to the city and connected to local substations from as far away as Northern Ireland

Power re-routed Tuesday 7.18 pm

Full normal provision restored Friday 11<sup>th</sup> December

# Lessons from Lancaster

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**Communication**

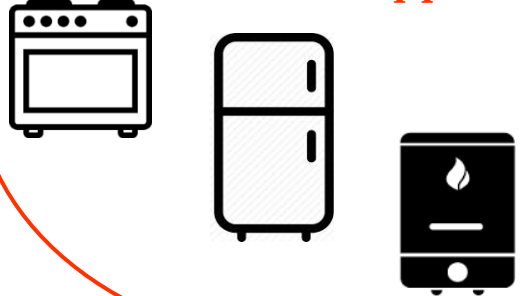
**Shopping and fuel**



**Special aids**



**Domestic appliances**



**Cash and payments**

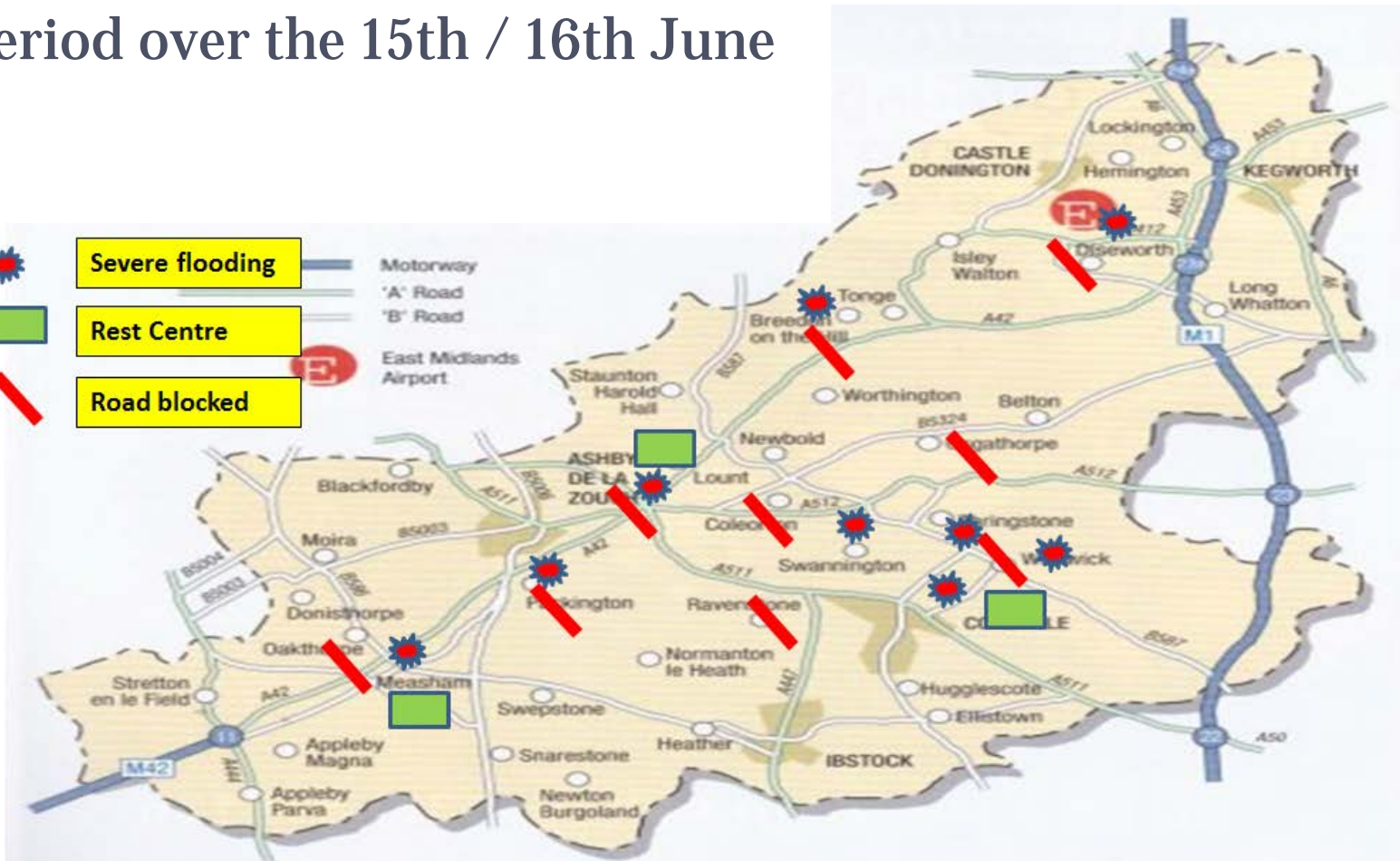


... and much more

# Lessons from North West Leicestershire

60mm of rain fell in a 24 hour period over the 15th / 16th June

- 24  Severe flooding
-  Rest Centre
-  Road blocked





# Aware and Prepared



**Your household**  
What would you do?



[www.llrprepared.org.uk](http://www.llrprepared.org.uk)



**Your business**  
What would you do?



[www.llrprepared.org.uk](http://www.llrprepared.org.uk)



**Your community**  
What would you do?



[www.llrprepared.org.uk](http://www.llrprepared.org.uk)

# COMMUNITY RESILIENCE

## What is it?

From the Strategic National Framework on  
Community Resilience:

“Communities and individuals harnessing local resources and expertise to help themselves in an emergency, in a way that complements the response of the emergency services.”

# EMERGENCY RESPONSE MEETS COMMUNITY RESILIENCE

Multi Agency Plans

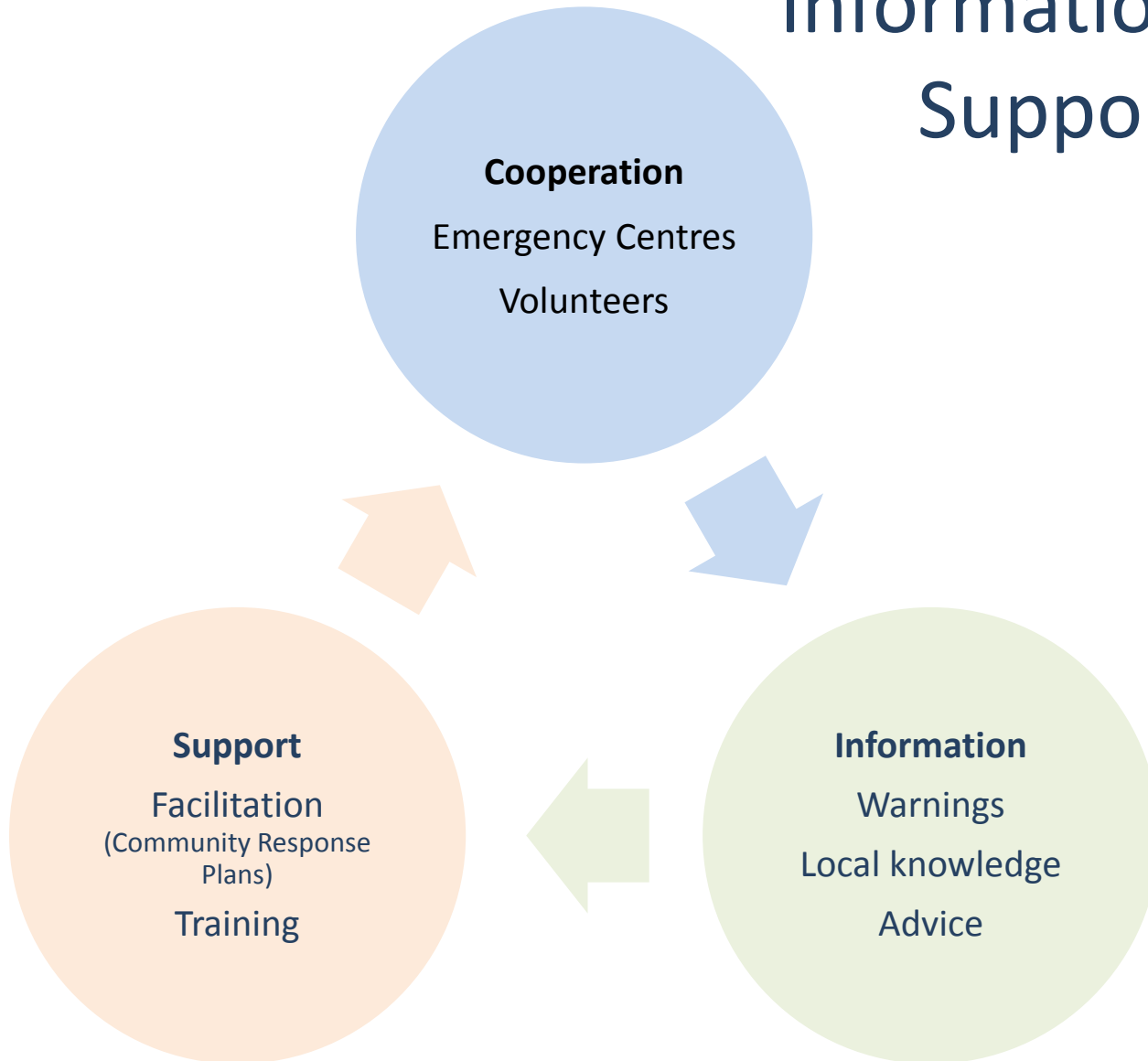


Resilient communities



Cooperation  
Information  
Support

# Cooperation Information Support



ANY QUESTIONS?

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Rutland  
County Council

# Infrastructure Planning

Parish Forum Presentation  
18th July 2016

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Minute Annex





## Contents of presentation

- What infrastructure do we need to plan for?
- Where do developer contributions fit in?
- Section 106 Agreements and Affordable Housing
- The Community Infrastructure Levy
- Deciding investment priorities – what role does a Parish Council play?
- Any questions?





## What Infrastructure do we need to plan for?

Infrastructure includes RCC investment in;

- Lifelong learning
- Recreation, sports and leisure
- Highways and transportation
- Museums, libraries and culture
- Waste management
- Economic development and tourism promotion
- Affordable Housing

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It also covers investment by RCC working with other infrastructure providers;

- RCC and Police addressing crime and disorder
- RCC and Health Authority addressing public health
- Fire and Rescue service
- Public Utilities such as water supply, drainage, gas, electricity, telecommunications and broadband



## How do we identify and prioritise the need for infrastructure investment?

We need to know;

- where existing infrastructure capacity is already under greatest pressure

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- What infrastructure investment will best secure developer commitment to delivering the growth
- What funding sources are available and what are the remaining funding gaps in areas of greatest need

Critical in this are;

- External infrastructure providers
- The Parish Councils
- Wider community input



## Where do Developer Contributions fit in?

The Council is preparing two documents to support a review of the Rutland Local Plan (LPR) to cover the period 2016-2036.

### **Infrastructure Delivery Plan;**

⌘ This will identify the infrastructure investments required to reduce the impact of the planned growth.

It will then estimate what, if any, funding is already secured, when it might come on stream and who the funding providers are.

**The potential infrastructure funding gap can then be assessed**

### **Whole Plan Viability Assessment**

This will identify the types of development likely to come forward in the LPR plan period and their capacity to contribute developer funding towards infrastructure provision after other development costs are taken into account.

**It will help clarify the scope for plugging the infrastructure funding gap**



## Section 106 Agreements and Affordable Housing

- Council policy on s106 agreements has been scaled back through the implementation of CIL. It continues to be scaled back in line with government policy.
- Through these agreements we prioritise securing Affordable Housing on or off-site depending on site size.
- Government policy now requires no AH contributions on small sites
- S106 Agreements are rarely used for any other developer contributions unless there are essential on-site or other requirements or other such that planning permission could not otherwise be granted.
- We have received significant levels s106 funding. Some is yet to be spent.
- There are firm commitments to future funding from developments that have started.
- There is less certainty about funding from developments that have not yet started.



## Section 106 Agreements and Affordable Housing (cont'd)

The Council publishes on its web site quarterly reports on progress in securing s106 agreements. This informs on current balances held and the overall expenditure of developer contributions

Some of the s106 funding that is either unspent or committed but not yet received will contribute to the infrastructure funding gap being identified in the IDP

There is also funding from the Hawksmead Agreement, again some received and some committed but not yet received.



## Community Infrastructure Levy

CIL was implemented as of 1<sup>st</sup> March this year.

It is applied to residential developments at £100/m<sup>2</sup>.

⌘ A nil rate of CIL is applied to Sheltered Housing and Extra Care Housing.

There are many other exemptions and other forms of relief:

- Self-build homes, residential annexe or extensions
- Conversion or changes of use of buildings in lawful use
- Affordable Housing
- Charitable providers of housing

Other than residential only large scale food stores, retail and distribution warehouses are subject to CIL

Levels of funding from CIL are difficult to predict. An estimate is that we might receive £6.8m over the next 10 years. Approx.20% of this could go to Parish Council's – more on this later.



## Community Infrastructure Levy (cont'd)

We expect CIL receipts to be very low in year 1 and only gradually build up. This is because CIL payments don't start until 60 days following commencement of development and this first payment is only 10% of total CIL liability

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Payment for the larger residential projects will be spread by payment instalments over 3-5 years

We will be publishing an annual report on CIL similar to our s106 monitoring – showing CIL receipts and expenditure.



## Community Infrastructure Levy (cont'd)

CIL will be an important source of gap funding for future investment in Infrastructure. CIL can only be used for infrastructure described in a published list under Regulation 123 of the CIL regulation.

The priorities published in the list supporting implementation of CIL in March this year was drawn up in 2014.

These are the items in the list;

- Oakham and Uppingham Town Centre Management and public realm improvements
- Off-site highway and highway related investments
- Car parking improvements
- Public and community, including school, transport services, and related infrastructure investments
- New re-cycling facilities
- New and expanded health facilities
- Education, Learning and Skills
- Enhanced policing and community safety
- Improved broadband connectivity
- Improvements to library provision outside Oakham
- Development of heritage and cultural facilities
- County sports provision.





## Deciding Infrastructure Priorities

The Council is looking at its own Infrastructure investment and how it can support stakeholders in delivers theirs.

A report on governance is going to Council in July-August 2016

↳ The Council wants to put in place a transparent approach to the use of all its funding streams to ensure prioritised projects are delivered

The Parish Councils are a key partner in this process;

- Close to local community to help identify infrastructure priorities and comment on RCC priorities
- Can identify priorities in their communities in Neighbourhood Plan
- Can invest CIL receipts 25% if they have NP adopted, 15% if not
- Can partner with RCC or other infrastructure suppliers to secure investment in local projects
- Can bring preferred development sites forward through NP's



## Further information

- Council's website shows the Section 106 monitoring information and the supporting material at: [Section 106 monitoring](#)

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- Council's website shows the Community Infrastructure Levy (CIL) Charging Schedule and the supporting material at: [Community Infrastructure Levy](#)
- A CIL User Guidance note for external stakeholders as be viewed here: [CIL Implementation Guidance Note](#)
- Email/Phone [bculpin@rutland.gov.uk](mailto:bculpin@rutland.gov.uk) or Tel. 01572 758251



## Infrastructure Planning

**Any questions?**

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Rutland  
County Council

# Parish Council Forum Local Plan

Roger Ranson  
Planning Policy Manager

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Minute Annex



## What I will cover

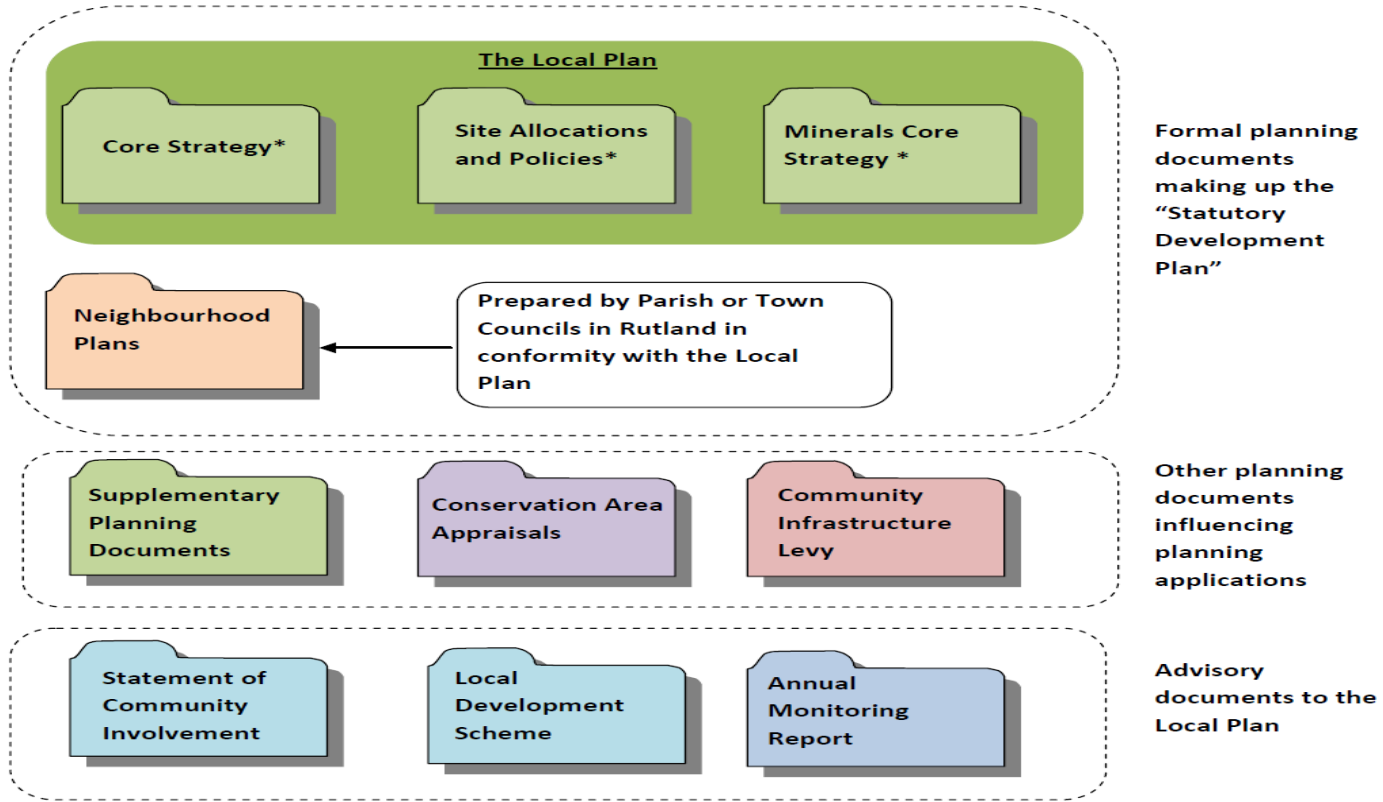
- Current Planning Policy Framework
- What to we want to achieve with the Local Plan
- Why do we need to prepare a new Local Plan

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- How will the Local Plan be prepared
- Progress to date
- What next
- Neighbourhood Plans
- Questions

# Current Planning Policy Framework

Figure 1. The Planning Policy Framework



\* To be replaced by the Local Plan Review

# What do we want to achieve with the Local Plan review

- To set out a vision and related strategic objectives for Rutland to cover the next 20 years
- To create a structure of certainty to guide investment and development decisions
- To establish the right amount of, and the right locations for, growth to meet our future needs
- Offer opportunities to involve and engage the public, stakeholders and Parish Councils to garner ownership of the plan





# Why do we need to prepare a new Local Plan

- A Government imperative to prepare a single Local Plan for Unitary and District Councils
- To look forward to 2036 – to provide for the additional new housing, employment and other development required over this extended period

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- A need to review/update Core Strategy and Site Allocations – particularly as the Core Strategy was prepared prior to the National Planning Policy Framework
- Must meet the Duty to Co-operate with neighbouring authorities, e.g. Agreement to meeting housing delivery targets within Rutland over the plan period.
- An increased emphasis on deliverability and viability

## How we go about this

- Ensuring consistency with national planning policies
- Engaging with the public: initial work undertaken to scope out the plan and undertake an Issues and Options consultation
- Evidence based on objectively assessed need taking account of the duty to co-operate with neighbouring authorities and other public bodies and agencies
- The plan will be informed and influenced by a Sustainability Appraisal (SA) and Habitat Regulations Assessment (HRA)

- Consultation on Vision and Strategic Objectives
- Consultation on settlement hierarchy, spatial strategy and potential directions of growth for Oakham and Uppingham
- 19 • Housing requirements based on Objectively Assessed Need = 173 dwellings per annum over the period 2015 to 2036, equating to 3,640 new homes over the 21 year period
- Evidence to update employment land and retail needs
- Call for Sites undertaken and details of sites promoted by landowners/developer interests published

- Responding to matters arising from the Issues and Options consultation
- Initial assessment of sites
- 59 • Additional elements of the evidence base, e.g. Gypsy and Traveller Accommodation Assessment
- Work commissioned on whole plan viability
- Peer review of the Local Plan
- Local Plan timetable to be reviewed – likely that the Local Development Scheme will need to be amended but still aim for adoption by the end of 2017

## Neighbourhood Plans

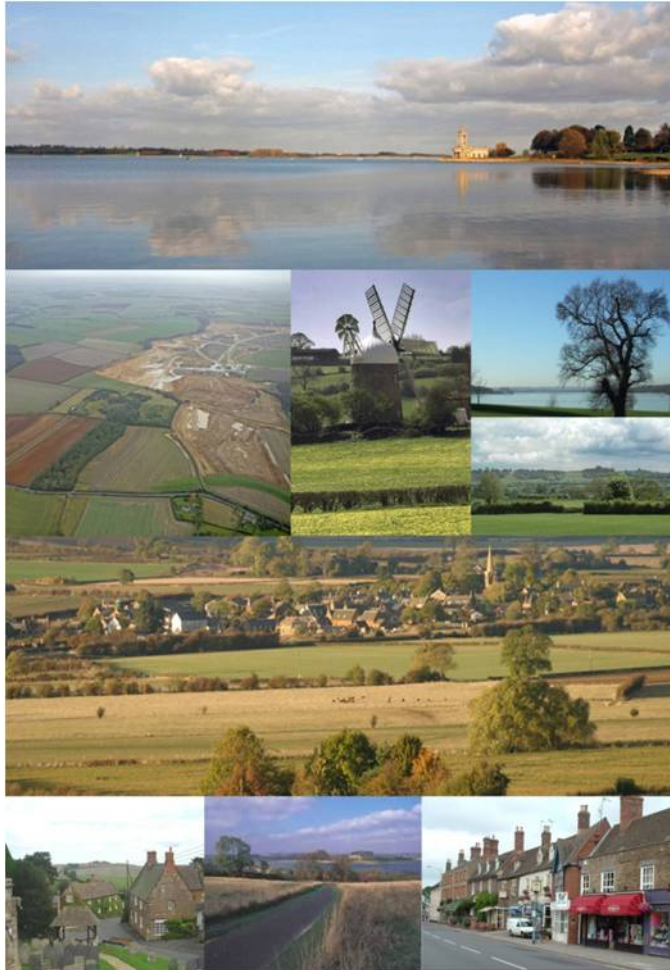
- allow local communities (e.g. parish councils) to prepare their own **“Neighbourhood Plans” (NPs)**
- plans will need to conform with the statutory development plan –  
53 but can propose more development than the Local Plan (not less!)
- subject to approval through **local referendums**
- The lighter test means they get through examination quicker/easier
- Council have **duty to provide advice and guidance** with their preparation and adopt them

## Neighbourhood Plans (contd..)

- Once in place the NP need to be **reviewed to re-align** with new strategic policy on regular basis
- 54 • The Parish/Town Council gets a **higher percentage of CIL** (25% of CIL development income) if in place

## Any questions?

55



Further information is available on the Planning Policy on the Council's website:

[www.rutland.gov.uk/localplan](http://www.rutland.gov.uk/localplan)

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Formed *by* Parish Councils - Run *for* Parish Councils - Delivering *to* Parish Councils

# Current Sector Issues and Update

57

Jake Atkinson  
Chief Officer, LRALC

# National

- Tenth edition of 'Charles Arnold Baker'
- National pay award agreed
- 2<sup>nd</sup> Annual Data Sets published 1<sup>st</sup> July (Transparency Code)
- Transparency Fund 2016-17 & DCLG compliance checks
- Publish/display audited by Annual Return 30<sup>th</sup> September.
- <sup>58</sup>New versions of "Good Cllrs Guide" and "Being a Good Employer"

# Local

- New LRALC briefing on the role of Chairman.
- New training courses (what do YOU want to see?)
- LRALC Strategic Plan 2016-19 & Member Survey
- LCC parish website server shut down 31<sup>st</sup> August

# PARISH BRIEFING



Rutland  
County Council

Also available online at:  
[www.rutland.gov.uk](http://www.rutland.gov.uk)

Monday 18th July 2016

## PASS PLUS SUBSIDY



Young people can continue to benefit from discounted driver training thanks to RCC's Pass Plus subsidy.

Pass Plus is a training course aimed at newly qualified drivers who want more confidence on the road. It usually costs £150 but RCC is subsidising the scheme by 50% for young drivers under 25 who live in Rutland.

For more information and details of how to apply, see the [Pass Plus Subsidy page](#) on the main RCC website.



## FIRE SERVICE RESPONSE VEHICLE

As part of the implementation of Leicestershire Fire and Rescue Service's (LFRS) Integrated Risk Management Plan, a new Tactical Response Vehicle (TRV) has now been stationed at Oakham Fire Station to replace the second, traditional fire appliance.

The vehicle is a Mitsubishi L200 type vehicle and carries a range of equipment, including:

- A pump and water
- Emergency First Responder/trauma kit
- Breathing apparatus set
- Combi-cutter for use on vehicles.

In the first instance, the vehicle is crewed by the local 'On call' personnel who live in and around Oakham. The vehicle is crewed by a minimum of two appropriately qualified personnel and responds to the full range of fire service incidents in and around the Rutland area, including property fires and persons trapped incidents. Additionally, it responds to 'Emergency First Responder' (EFR) incidents on behalf of East Midlands Ambulance Service, where, for instance, people are suffering from breathing difficulties.

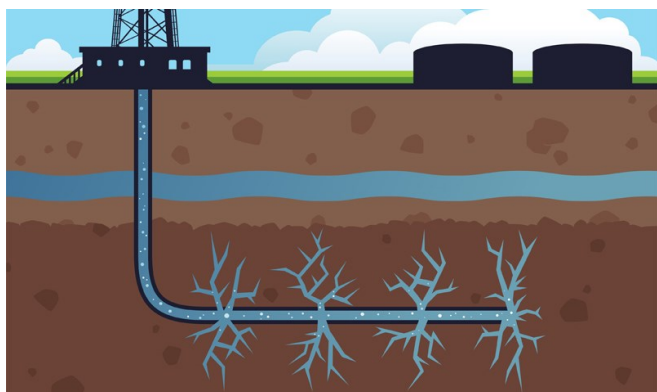
Following an allocation of funding from the Home Office, the Council is no longer making a financial contribution to support the deployment of TRVs in Rutland.



## FRACKING UPDATE

In the last round of Fracking Licenses issued by the Government in 2015 none were issued that covered Rutland.

If an area is not licensed it is not possible to make an application for fracking. Therefore, until the Government next considers licenses for fracking there cannot be an planning applications for the practice in Rutland.



## SIGNPOST 2 GRANTS

**Local businesses are being offered help to grow through a new grants scheme that contributes to the cost of new equipment and other capital investments.**

Signpost 2 Grants offers grants of £2,000 to £20,000 to SMEs that are looking to invest in new equipment, machinery, improvements to their business premises or other capital purchases. The money can be used to fund up to 20% of a total project cost.

For more information or to apply for funding, visit: [www.signpost2grants.co.uk](http://www.signpost2grants.co.uk)

## REFUGEE RESSETLEMENT

**District councils in Leicestershire and Rutland County Council are working together to find suitable homes for refugees who will arrive in the country as part of the Syrian Vulnerable Persons Relocation Scheme.**

The Government has agreed to expand this scheme to take a further 20,000 Syrians over the next five years across the UK.

Rutland, Blaby, Harborough, Hinckley and Bosworth, Melton, North West Leicestershire and Charnwood councils have all agreed to take part in the resettlement scheme.

Some refugees will arrive in late summer, while the first intake to Rutland is expected in September.

Rutland County Council will offer assistance and arrange accommodation to house refugees arriving in the county, with funding support provided by the Government.

Our intention is to take in 12 individuals over the next four to five years. These refugees will arrive from designated camps close to the Syrian border or areas around those camps.

If you have any questions about the resettlement process, please contact Paul Phillipson, Director for Places:

[PPhillipson@rutland.gov.uk](mailto:PPhillipson@rutland.gov.uk)

## CORPORATE PLAN 2016-2020

**Consultation is continuing around the Council's draft Corporate Plan for 2016-2020.**

The Plan includes a range of key aims and objectives and outlines the Council's vision for Rutland from 2016-2020. Priorities for RCC over the next four years include delivering sustainable growth, safeguarding the most vulnerable and ensuring that our medium term financial plan (MTPF) stays balanced.



The full Corporate Plan is published online and can be found on the main RCC website. Paper copies are also available at local libraries. Comments can be submitted by emailing: [corporateplan@rutland.gov.uk](mailto:corporateplan@rutland.gov.uk) and must be received by Friday 29 July.